

SUMMER

CAMP

2008

Counselor-in-Training (CIT)

Application Packet

Pasco County Parks and Recreation Department

FAX (813) 929-1258
LAND O' LAKES (813) 929-1260
NEW PORT RICHEY (727) 834-3278
DADE CITY (352) 521-4182

PARKS AND RECREATION DEPARTMENT
DAVID "HAP" CLARK, JR., BUILDING
4111 LAND O' LAKES BLVD., SUITE 202
LAND O' LAKES, FL 34639-4402

Dear Prospective CIT:

Thank you for your interest in becoming a CIT for this year's Summer Camp program. Being a CIT can be a fun and rewarding experience for any teen that enjoys children and is willing to work hard as a member of our Summer Camp team. All CITs will be able to receive special training, performance evaluations, a letter of recommendation for those who successfully complete the program, an opportunity to make new friends and be a part of a great team, and the chance to make a difference in a child's life.

Please fill out the paperwork that is included in this packet and submit your completed paperwork by May 15, 2008. Paperwork can be turned in at any Pasco County Recreation Complex or Community Center, or it can be mailed to:

Pasco County Parks and Recreation Department
Attention Troy M. Casten, Acting Parks and Recreation Supervisor
David H. Clark, Jr., Building
4111 Land O' Lakes Boulevard, Suite 202
Land O' Lakes, FL 34639-4402

Do not forget to include a copy of your most recent report card, two letters of reference, and a copy of your birth certificate. If you have any questions, please call me at (813) 929-1260.

Sincerely,

Troy M. Casten
Acting Parks and
Recreation Supervisor

Prospective CIT should keep this page as a reference.

JOB DESCRIPTION - CIT

Major Function

Assistance in the organization and implementation of summer recreational events and activities with a group of children at a County recreation center or school.

Minimum Qualifications

Must be 14 years of age (on or before camp begins) or older and have some experience working with children and some knowledge of various recreation activities. Must be responsible and interested in having fun.

Specific Duties

- Will be assigned to a group, area, or leader to assist in the planning and instruction of camp activities and events for children between the ages of 5-13.
- Will gather materials, set up equipment, lead certain activities, and assist with facility maintenance and cleanup.
- Informs staff of any behavior problems between campers, but never disciplines campers.
- Maintains a positive attitude toward campers, staff, peers, and adults.
- Informs staff of any safety problems or damaged equipment.
- Performs related work as assigned.

General Guidelines

- CITs always lead by example. Be a positive role model for all campers.
- CITs are not expected to be in charge of campers unless it is an emergency situation.
- CITs should speak with a good tone. Never yell at or scold campers; inform the group leader of all discipline problems.
- CITs must stay with their assigned group leader at all times; always inform the group leader when you leave for the day or need a break.
- CITs must maintain fairness and good sportsmanship between campers in all activities.
- CITs must always use appropriate language; cursing is not allowed.

Participation

Space is limited in this program. Individuals will be selected based on the following criteria:

- All paperwork is completed accurately and completely.
- Amount of experience with children and recreation activities.
- School report card and extra curricular involvement.
- Demonstration of maturity, enthusiasm, and a desire to help.

CIT APPLICATION

REQUESTED SITE _____

I, _____, agree to serve, if accepted, as a volunteer CIT with the Pasco County Summer Camp Program during the following weeks (circle any that you will not be able to attend):

Training:	June 17-18, 2008	Week 4:	July 14-18, 2008
Week 1:	June 23-27, 2008	Week 5:	July 21-25, 2008
Week 2:	June 30-July 3, 2008*	Week 6:	July 28-August 1, 2008
Week 3:	July 7-11, 2008		

*No Camp on July 4th

I further understand:

1. I agree to demonstrate appropriate behavior and sportsmanship when interacting with campers, parents, staff, and peers.
2. I agree to follow the instructions given to me by the camp staff and other County personnel.
3. I understand that this is a volunteer position and that I am not entitled to wages, health insurance, or other benefits; however, I am covered under workers' compensation.
4. I have read and understand the CIT job description and agree to perform the duties therein to the best of my ability.
5. I understand that if my work performance or behavior is found to be unacceptable by the Site Supervisor, I may be suspended or terminated from my position.

I understand that completion of this application for the Volunteer CIT Program does NOT automatically assure me a position in this program.

Potential CIT

Date

Parent/Guardian

Date

Supervisor

Date

CIT's Address

CIT's Phone

CIT's Date of Birth

Please answer the following questions completely.

1. List the qualities you have that would make you a good CIT.

2. What do you like most and least about school?

3. Describe your experience working with children.

4. Describe your sports/athletic experience.

5. Describe your experience with summer camps.

6. What do you feel are two important qualities that a person must possess to be a positive influence on children?

7. Why do you want to be a CIT?

Please include the following when submitting this application.

1. A copy of your most recent report card.
2. At least two letters of reference—one from a teacher and one from a neighbor or other unrelated adult.
3. A copy of your birth certificate.
4. A Camper Information Form will be given at the interview to be completed and notarized.