ICMA - LEAP into Excellence Initiative
TIMELINE PROJECTION

The following table lists the tasks included in the ICMA scope of services and the estimated timeline for delivery.

Month	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Preparing the Organization												
1. on-site interviews/document review	X											
2. readiness assessment	23,24											
3. project teams	X											
Strategic Visioning												
1. environmental scan		X										
2. input from key stakeholder groups		X										
3. initial Board of Supervisors workshop		31	14									
4. draft strategic plan			X	X								
5. final Board of Supervisors workshop				5	16							
6. final strategic plan					X	14						
Community Outreach and Engagement												
1. National Citizens Survey (1,200 surveys)	X	X	X	X								
2. focus group meetings (10-15 ea)		X										
3. stakeholder sessions			X									
4. key findings and conclusions reports					X							
Process Improvement												
1. optional process improvement models				X								
2. pilot process improvement projects					X	X		X	X			
3. final process improvement model										X		
4. implementation plan												
	1	2	3	4	5	6	7	8	9	10	11	12
Performance Measurement												
1. prepare organization for performance measurement						X						
2. develop/test proposed performance measures							X	X	X			
3. align proposed measures									X			
4. identify benchmark organizations									X	X		
5. manage by results											X	X
Re-Equipping the Workforce												
1. strategic planning process training		X										
2. community outreach and engagement training	13	X	X									
3. process improvement training					X	X		X	X			
4. performance measurement training							X	X				
5. Baldrige/Sterling training		X	X		X	X		X	X		X	X
Budget Calendar:		3/17 Budgets Due	OMB Neg.	Admin Neg.		7/14 Budget to BCC		Adopt Budget				

Updated as of: 2/12/09