

PASCO COUNTY, FLORIDA  
INTER-OFFICE MEMORANDUM

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TO: Honorable Chairman and  
Members of the Board of  
County Commissioners

DATE: 2/25/08 FILE: PU08-208

THRU: Michael Nurrenbrock  
OMB Director

SUBJECT: Purchase of Flow Injection  
Analyzer—  
OI Analytical

FROM: Scott P. Stromer  
Purchasing Director

REFERENCE: Bid No. 08-001K  
All Commission Districts

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It is recommended that the data herein presented be given formal consideration by the Board of County Commissioners (BCC).

DESCRIPTION AND CONDITIONS:

On January 2, 2008, the Purchasing Department, at the request of the Utilities Environmental Laboratory, solicited bids for the purchase and installation of one (1) flow injection auto-analyzer system. Specifications were prepared by the Utilities Environmental Laboratory. Notice of Bid was published in the *St. Petersburg Times* on January 3, 2008. All provisions of the *Purchasing Ordinance* have been met.

On January 29, 2008, two (2) bids were received, publicly opened and read. The results are shown on the attached tabulation sheet. Seventy (70) vendors were mailed Invitations to Bid; one (1) from Pasco County. No responses were received from Pasco County.

ALTERNATIVE AND ANALYSIS:

1. Approve staff's recommendation.
2. Choose the other bidder.
3. Reject both bids and resolicit.

RECOMMENDATION AND FUNDING:

The Purchasing Department, with concurrence from the Utilities Environmental Laboratory, recommends award to the lowest, responsive and responsible bidder, OI Analytical (OI Corporation) for the specified and offered analyzer system and installation at a total cost of \$34,999.00.

The Purchasing Department further recommends that the BCC classify and declare the existing analyzer (Fixed Asset No. 020955A) as surplus, authorize removal from the County's property list, and transfer ownership to the awarded vendor for a trade-in allowance amount of \$10,334.00, which is reflected in the recommended award amount.

Funding is contained in Account No. B401-750700-66403 of the 2007-08 Fiscal Year Budget.

ATTACHMENTS:

1. Proof of Publication
2. Tabulation Sheet
3. Bid Copy

SPS/ss

cc: Bruce E. Kennedy, P.E., Assistant County Administrator (Utilities Services)  
Robert J. Sigmond, Utilities Fiscal and Business Services Director  
Candia E. Mulhern, Laboratory Manager